

SOUTH DELHI PUBLIC SCHOOL

(Recognised and Affiliated to C. B. S. E)

D-Block, Defence Colony, New Delhi-110024

Web : www.southdelhipublicschool.com E-mail ID : sdpschooldefcol@gmail.com**INFORMATION FOR PARENTS REGARDING ADMISSION TO PRE – SCHOOL****Session 2025 – 2026**

1. Total No. of seats available : 120
2. Total No. of seats to be filled from the children of economically weaker section of society and disadvantaged group (25% of total seats) : 30
3. Total No. of seats to be filled from the children of staff quota (5% of total seats): 6
4. Total No. of seats to be filled from the children of Management quota (20% of total seats) : 24
5. Total No. of seats to be filled from open seats (50% of total seats) : 60
6. Admission criteria : The admission to open seats shall be made only on the basis of fixed parameters and points prescribed as under:

| S.No. | CRITERIA | SPECIFICATION | POINTS |
|--------------|--|--|--------|
| 1. | Neighbourhood (Maximum point for distance : 40) | 0 – 3 Kms | 40 |
| | | 3 – 6 kms | 30 |
| | | 6 – 9 Kms | 20 |
| | | 9 & Above | 10 |
| 2. | Sibling | * Real brother / sister studying at present in SDPS Defence Colony | 30 |
| | | * No extra points will be given for more than one sibling in the school. | |
| 3. | School Alumni | Father | 15 |
| | | Mother | 15 |
| | | Both | 30 |
| Total Points | | | 100 |

7. The minimum age of the child should be 3 (Three) & maximum 4 (Four) years as on 31.03.2025.
8. Date, place, mode of Distribution and receipt of Registration Forms :
The Registration Forms will be distributed and collected from the Reception counter as per schedule given against item No. 14 below.

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9. Infrastructural facilities available in the school :
Spacious & Airy classrooms, Toys, Musical Instruments, Teaching Aids Equipments, T.V, Games, Puzzles, Cutouts, DVD Player, Charts, Library, Play Field, Labs (Physics, Chemistry, Bio, Computer, Maths & Social Science), Transport facility available.

10. Details of faculty :

| | |
|--|----|
| Principal | 1 |
| PGT | 11 |
| TGT | 17 |
| AT / Primary Teacher | 15 |
| Pre – Primary Teacher | 5 |
| Librarian | 1 |
| Language Teacher (Hindi, Sanskrit, German, French) | 5 |
| PET | 3 |
| Music Teacher | 1 |
| Dance Teacher (Part Time) | 1 |
| Mass Media Teacher - PGT (Part Time) | 1 |
| Computer Teacher - PGT | 1 |
| Drawing Teacher (Part time) | 1 |
| Admn. / Ministerial Staff | 13 |
| Staff Nurse | 1 |
| Class IV employees/Ayas/Drivers/Guards (On Contract) | 41 |

11. Existing Fee structure for Pre – School to V :

| | |
|---|-------------------------------------|
| Registration Fee | Rs. 25/- |
| Admission Fee | Rs. 200/- |
| Caution Money (Refundable) | Rs. 500/- |
| Annual Charges (New Admission) | Rs. 19895/- |
| Tuition Fee (Per month) | Rs. 4501/- |
| Development Fund (Per month) | Rs. 614/- |
| Transport Charges (Conveyance Fee) – According to distance | Rs. 1770/-, Rs. 2416/- & Rs. 2654/- |

Note : Rates of fee for the academic year 2025 – 2026 to be revised which will be uploaded accordingly.

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| | | |
|---|-------|-------|
| 12. Past year performance of the School in different fields : | XII | X |
| (A) Academic Board results : | 92.9% | 93.7% |
| No. of distinctions | 260 | 246 |
| Distinctions in 5 subjects | 06 | 21 |
| Distinctions in 4 subjects | 16 | 06 |
| Distinctions in 3 subjects | 16 | 19 |
| Distinctions in 2 subjects | 13 | 18 |
| Distinctions in 1 subjects | 36 | 14 |

13. List of documents to be produced by the parent at the time of admission : As per Registration Form

14. Whether interview of parent/students will be conducted or not : No

15. Schedule of admission process :

| | | |
|-------|--|---|
| a. | Availability of forms | 28.11.2024 (Thursday) |
| b. | Last date of submission of application forms in school | 20.12.2024 (Friday) upto 04:00 P.M. |
| c. | Display of list of selected candidates according to criteria | |
| (i) | The date for displaying the First list of selected children (including Waiting List) | 17.01.2025 (Friday) |
| (ii) | Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards for the first list | 18.01.2025 (Saturday) to 27.01.2025 (Monday) |
| (iii) | The date for displaying the Second list of selected children (if any) (including Waiting List) | 03.02.2025 (Monday) |
| (iv) | Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards for the first list | 05.02.2025 (Wednesday) to 11.02.2025 (Tuesday) |
| (v) | Subsequent list of admission, if any | 26.02.2025 (Wednesday) |
| d. | Closure of admission process | 14.03.2025 (Friday) |

16. Refund of Fee :

- (a) For ineligible candidates : All charges except registration fees
- (b) In case of withdrawn after admission within one month : All charges except admission fee and one month's tuition fees.

17. Admission criteria : Attached with the Registration Form.

Principal